## Response to the spread of new coronavirus infection

In consideration of the safety and security of our customers, business partners, employees and families, we are taking the following measures, preventing the spread of new type coronavirus infection.

## In-house physical condition management and infection prevention

- Everyone shall measure body temperature before coming to the work and report it to the company.
- Stay at home if any abnormal symptom, such as fever.
- Restrict business trips both domestic and overseas.
- Prevent infections by washing hands, gargles, wearing a mask, thoroughly disinfecting with alcohol, and regularly ventilating the room.
- In private, stay at home unless it is necessary or urgent.
- · Carry out staggered work hours and telework.

## To visitors

- As a general rule, we will decline the visitors, but in case of urgent need, we ask that you cooperate with preventive infections measures such as wearing a mask, alcohol disinfection, and hand washing.
- Before visiting our company, please measure your body temperature, and we will also carry out measurements with a non-contact thermometer on the day of your visit. If you have a fever of 37.5 °C or higher, you are not allowed to have meeting with us.